## Challenge Exercise

Setting Up The Show

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| **Tasks:** | | **Completed:** |
|  | Before starting this exercise you MUST have completed all of the topics in the chapter Setting Up The Show… |  |
|  | Open the presentation ***PE\_Self Running.pptx*** | ⬜ |
|  | Create a self-running presentation, used at a kiosk, with each slide automatically advancing after ***20*** seconds | ⬜ |
|  | Test the slide show, then save the presentation as ***PE\_Self Running (Completed).pptx*** and close it | ⬜ |
|  | Open the presentation ***PE\_Rehearse Timings.pptx*** (it can be found in the same folder as the student files) | ⬜ |
|  | Record timings for the presentation, based on rehearsing each slide and its contents. Check the timings in ***Slide Sorter*** view  *Slide Sorter view should appear similar to sample A on the following page…* | ⬜ |
|  | Set up the slide show to be browsed at a kiosk, using these timings, then test the slide show. Save the presentation as ***PE\_Rehearse Timings (Completed).pptx*** | ⬜ |
|  | Adjust the settings to create a speaker-led show, without narration, where the slides are manually advanced | ⬜ |
|  | Test the slide show, then save the presentation as ***PE\_Speaker Led (Completed).pptx*** | ⬜ |
|  | Adjust the settings to create a custom show called ***NoTitle Show*** that will only present slides ***2*** to ***4***. Save the presentation as ***PE\_Custom Show (Completed).pptx***, then run it in ***Presenter*** view | ⬜ |

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| **Files required for exercise:** | *PE\_Self Running.pptx, PE\_Rehearse Timings.pptx* |
| **Files/work created by student:** | *PE\_Self Running (Completed).pptx, PE\_Rehearse Timings (Completed).pptx, PE\_Speaker Led (Completed).pptx, PE\_Custom Show (Completed).pptx* |
| **Exercise Completed:** | ⬜ |

## Challenge Exercise Sample

Setting Up The Show

**A**

